



CAREERS

The School's Career's policy has the following aims:

- To offer students access to advice and guidance to all students so they are motivated to fulfil their potential.
- To inspire students to develop high aspirations.
- To encourage students to challenge stereotypes and consider a broad and ambitious range of careers.
- To inspire and inform students by exposing them to real-life contacts with the world of work.

The above is achieved through a combination of careers lessons during and tailored activities throughout the year, please refer to table for details.

Careers lessons and Wow Days:

All students have a number of careers lessons which are delivered as part of the PSHCE programme. The focus varies based on the year group to target specific student needs. In addition to a number of lessons, each year group will have at least one careers talk and an internal Wow day.

Careers talks:

Career talks are offered throughout the year giving students opportunities to meet with professionals from a range of industries. Particular focus will be given to careers/areas not covered via curriculum based trips. Support from HoDs and the school family will be required to source and book these speakers.

Cambridge profiling, Preview and Centigrade assessment:

Psychometric testing options are available to students in Year 11 and Year 12 on an opt out basis to help them with key decisions relating to A level subject choices and University choices. In addition to the assessments and interviews, students will spend time in careers lessons to prepare for their interviews and take the recommendations forward to make best use of the advice given.

Year 11 students take the PREVIEW assessment and Year 12 students take the Centigrade assessment, both of which are provided by COA (Cambridge Occupational Analysts). Both of these assessments are followed by personal one to one interviews with a Careers Advisor (from COA) to help student understand and use their reports from the assessment.

The focus for Year 11 students is to assist them with their post 16 choices and for Year 12 students it is to guide them through the UCAS process.

Events:

Students are invited to participate in a number of educational visits and events which aim to inspire their career choices in addition to complementing subject studies. Examples include

- Year 7 students participate in the Big Draw.
- Year 9 students attend the Oxford Science Christmas lectures.
- Year 10 students visit the Big Bang Fair held at the NEC Birmingham



Work Experience:

Year 10 students are expected to make arrangements for work experience over the spring or summer holidays and complete a short report for their form tutor for the beginning of Year 11. This will be the responsibility of the individual student and family, with some support from the school including access to contacts in the career insight library. In the same manner, Year 12 students are encouraged to ensure they have acquired a level of relevant experience to support their personal statement in the UCAS / University application. Students are encouraged to make use of external programmes such as Barclays Life skills to further assist them with their application process.

UCAS:

Year 12 students have the opportunity to attend a local UCAS fair in June helping them make the initial research into University course options.

UCAS days will be arranged at the end of the summer term in Year 12 to support students in starting their UCAS application process.

Support will also be provided for students seeking alternative routes such as apprenticeship routes that are becoming more popular.

The School's careers resources is available on the Academic shared drive and Firefly page.

Careers Fair:

We have plans to pilot a UCAS and Careers Fair this year, including UCAS and Careers providers and some guest lectures including a university, an overseas university and an Apprenticeship provider.

Updated: September 2016
Next Review Date: September 2017

Mrs S Kinton
Head of Career

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Year Group	Careers Lessons	Careers Talk	Wow Day	Other
7	Within Year 7 PHSCE Curriculum with REAL Game resources available in addition if needed	Author/Actor (TBC)	Enterprise Day (Dec)	NB Art big Draw, Music visiting musicians
8	The Real Game (Dec-Jan) Students role-play; see how schoolwork relates to occupational choices and therefore to lifestyle and income. Students have the opportunity to explore adult realities, such as budgeting, work life balance, different work and family roles and career making decisions	Medicine/Veterinary (TBC)	Creating and selling chocolate products in house based teams including research, marketing, manufacture, planning and sales.	NB Art Anthropology Pitt Rivers
9	The Coca Cola Real Business Challenge (Sept-Nov) Students will work in small groups (<8) in PHSCE lessons tackle a business task set by Coca-Cola Enterprises. It is work-related learning at its most engaging and an opportunity for a whole year group to develop enterprise skills that will give them a competitive edge in today's job market. The winning group from each form will compete in an assembly and the winning group from each year (9&10) will be entered into the National competition)	Naval Careers Speaker (TBC)	Armed Forces Challenge (Spring) Team building day and presentations on Army Careers.	GCSE Options Evening (Jan) NB Science Lectures
10		Sport/Physio/Coach (TBC) And/or Artist/Photographer/Film Maker (TBC)	Careers Fair (Jan/Feb)	Work Experience (Spring/Summer Holiday) NB Art Kew Gardens
11	COA Preview Preparation and Follow-Up focused on Post 16 Choices	Post 16 Choices (Autumn) including VI Form & Apprenticeships. COA Introduction (Dec)	Drive for Results/Elevate (Feb) Seminar on study skills and mindset ahead of exams Careers Fair (As Above)	COA Preview (Jan) A-Level Options Evening (Feb)
12	COA Centigrade Preparation and Follow-Up focused on Post VI Form Choices Employment Readiness CV, Covering Letters and Interviews.	Employment Readiness (One per term) To complement lessons on employment readiness K2 Recruitment will visit out students on 2 or 3 occasions and give talks on CVs, Interview Skills and covering letters.	Interview Day (July) All students invited to apply for a fictional role with a CV and covering letter. All students to have an interview and personalised. Feedback Careers Fair (As Above)	COA Centigrade (March) University Visit (March) UCAS Day (June) NB Art Kew Gardens
13	UCAS Personal Statements (Sept-Nov)	Winston Poyton – Building Transferable Skills Inspirational speaker who has had many careers inc concert pianist, developer and marketing Director. Kate Jefereyes – Building Transferable Skills (And Sales Roles) (TBC)	Drive for Results/Elevate (Feb) Seminar on study skills and mindset ahead of exams	University Open Days as needed.