


AKELEY WOOD  
SCHOOL

# Safeguarding: Use of Mobile Devices & Cameras Policy

Includes all mobile communication devices – phones, iPods, iPads etc...

Adopted: September 2016  
Next Review Date: September 2017

Signed   
Mrs C G Page  
Headteacher

Akeley Wood Junior School & Nursery policy on mobile phones and devices demonstrates an understanding that some parents would like their child to have access to their mobile phone for any emergencies that may arise outside of normal school hours.

Mobile phones are not allowed in school. If a phone is needed for the journey to and from school, it must be clearly named and handed in to the School Office for safe keeping during the day and collected at the end of the day. It should not be used whilst on school premises. Any student needing to make emergency contact with a parent during the school day can do so via the School Office.

iPods and electronic games must also be handed in to the School Office. It is forbidden to use phones, tablets or camera devices to photograph or film students or staff in school or on the journey to and from school.

Rationale:

- Use of mobile phones and technologies can impede teaching, learning and good order around school.
- To remove the risk of damage to, loss or theft of, expensive items.
- To reduce the potential risk of cyber bullying and the circulation of images that may be harmful to any individual within the school.
- Mobile phones and technologies with integrated cameras can potentially lead to child protection and data protection issues with regard to the inappropriate capture, use or distribution of images.
- Use of mobile communication devices in the car park and whilst crossing public roads has been deemed a safety risk.

**Photography, videos and other images:**

Please note that there is a separate policy: Safeguarding – Photographic Images and Filming Policy, and there are Codes of Conduct and Acceptable Use Policies for ICT for all pupils and staff.