

## Role Profile: Nursery Nurse

### Purpose

To provide a high standard of physical, emotional, social and intellectual care for children placed in our Setting. To give support to other personnel within the Setting. To implement the daily routine in the nursery room.

The position is full time; the Nursery is open 51 weeks of the year. Working hours are 8.00am – 5.00pm or 9.00am – 6.00pm on a weekly shift basis.

### Key Accountabilities

- The care and supervision of the children with regard to their physical, emotional and intellectual needs.
- The planning and preparation of activities, to meet children's individual needs, liaising with parents and negotiating working targets ensuring effective communication within the nursery.
- Offering all children equal opportunities with regard to their religious persuasion, racial origins, gender, disabilities, cultural or linguistic background: in particular, challenging situations where racism or discrimination is displayed.
- Key Worker responsibility including the keeping of development records and observations.
- Positive management of children's behaviour.
- Preparation, care, cleanliness and maintenance of the playrooms and equipment.
- Providing a good role model for Nursery Assistants and Students and helping new staff to fit into the Nursery.
- Keeping and monitoring accident, incident and risk assessment records.
- Supervision of meals and mealtimes and where appropriate, preparation of babies' bottles.

### Safeguarding Responsibilities

- To comply with safeguarding policies, procedures and code of conduct
- To demonstrate a personal commitment to safeguarding and student/colleague wellbeing
- To ensure that any safeguarding concerns or incidents are reported appropriately in line with policy
- To engage in safeguarding training when required

### Key Stakeholders:

**Internal** – All School non/Teaching employees, Pupils

**External** – Education Establishments, Supplier, Parents

## Person Specification

	Essential	Desirable
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>Level 3 NVQ in childcare or above</li> </ul>	<ul style="list-style-type: none"> <li>Experience of working with children with Special Educational Needs.</li> <li>Other relevant qualifications/training e.g. First Aid</li> </ul>
<b>Knowledge Base</b>	<ul style="list-style-type: none"> <li>Understanding of Safeguarding in Early Years; Health and Safety; Data Protection; Race Relations; Confidentiality issues.</li> <li>Child development. First Aid. Safe working practices.</li> <li>To motivate and inspire pupils.</li> <li>An understanding of team work</li> <li>Commitment to personal development and life-long learning</li> </ul>	
<b>Skills</b>	<ul style="list-style-type: none"> <li>Ability to work and communicate with young children</li> <li>To be diplomatic and tactful</li> <li>Ability to prioritise.</li> <li>Ability to communicate with staff and parents</li> <li>Ability to communicate effectively in a verbal and written form to a range of audiences</li> <li>Need to be energetic, flexible and empathetic; most of all, a strong conviction that every child can acquire strategies to ensure that they fulfil their true potential.</li> <li>Personal integrity, honesty, energy, stamina, enthusiasm</li> <li>Open minded, self-evaluative and adaptable to changing circumstances and new ideas</li> <li>Willingness to be involved in the wider life of the school.</li> </ul>	
<b>Experience</b>	<ul style="list-style-type: none"> <li>Experience of working in a nursery environment.</li> <li>A sensitivity to the needs of young people</li> </ul>	<ul style="list-style-type: none"> <li>Previous experience of caring for, or working with children in a voluntary or paid capacity</li> </ul>

Signed: ..... Date: .....

Name (Print): .....