

Friday 13<sup>th</sup> March 2020.

**Dear Parents** 

The safety and well-being of all in our community at Akeley and those visiting us is of paramount importance. As such, we have taken the decision to postpone the Open Morning at our Junior School tomorrow.

We are thrilled that so many families want to come and see our school and we are very disappointed not to be able to meet everyone at this dedicated event. The popularity of the Open Morning means that we would have been welcoming well in excess of 200 people into the school in addition to the staff and children already on site. I do hope that you understand that a gathering such as this is not the best course of action at the moment.

We will contact you over the next few working days to try to arrange a personal visit to the school or book you in to one of our Meet The Head events, which are much smaller affairs. As the Coronavirus does not allow us to plan ahead with any certainty, we have not yet scheduled an alternative date for an Open Morning. We are asking all our Akeley families, parents and students to temperature check before coming to school each day, so we would ask you to do this too please before coming for your re-arranged visit.

Please forgive us for not addressing you personally in this letter. We have a huge number of families to contact in a short period of time.

Thank you again for your interest in Akeley - we hope that we can welcome you in to school very soon.

With best wishes

Sara Davey-Turner

**Admissions Manager**