

## Cameras and Video Policy and Consent Agreement (for parents of students aged 5 and under)

**This policy sets out the policy and agreement for the use of cameras and videos at events where there are students aged 5 and under.**

The legal background for this policy is the Data Protection Act 1998 and should be read in conjunction with the school's Data Protection and Acceptable Use Policy.

Generally photographs and videos for school and family use are a source of innocent pleasure and pride, which can make children, young people and their families feel good about themselves. By following some simple guidelines we can proceed safely and with regard to the law.

The Principal has the responsibility to decide if photography and videoing of school performances is permitted. Normally this will be granted – but an announcement will be made at the beginning of events reminding parents of their responsibilities towards the law.

The Principal has the responsibility to decide the conditions that will apply so that children are kept safe and that the performance is not disrupted and children and staff not distracted.

**Parents and carers can use photographs and videos taken at a school event for their own personal use only. Such photos and videos must not be sold and must not be put on public facing social media networks.**

Recording/photographing other than for your own private use would require the consent of all the other parents whose children may be included in the images.

Parents and carers must follow guidance from staff as to when photography and videoing is permitted and where to stand in order to minimise disruption to the activity.

Parents and carers must not photograph or video children changing for performances or events.

Remember that for images taken on mobiles phones the same rules apply as for other photography, you should recognise that any pictures taken are for personal use only.

In exceptional circumstances eg child protection orders the parent and Principal may agree an alternative and practical approach to this policy for specific pupils.

If you do not consent to your child being photographed or videoed at school events please inform the school in advance and in writing.

So that the school can be sure that parents understand their responsibilities in regard to the law, we ask that parents sign to agree that they accept and support this policy.

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Please complete and return this form to the Early Childhood teachers

#### Parent/Guardian Agreement

Student's name: .....Grade.....

Student's name: .....Grade.....

I have read the School's Cameras and Video Policy and Consent Agreement and accept its contents.

Parent/Guardian Name .....

Signature .....

Date .....