

Role Profile: Teacher of English

Purpose

We are seeking a well-qualified, enthusiastic and experienced teacher to join our successful department, teaching English and English Literature across Key Stages 3 and 5. The successful candidate should be able to promote a love of literature, non-fiction and creative writing across the Akeley Wood School community. This is to be achieved through both dynamic curriculum and extra-curricular events such as competitions, clubs, guest speakers, trips and visits and Enriched Curriculum activities.

The ability to be able to teach History would be an advantage.

Key Accountabilities

- Teachers should seek to enhance student self-esteem through a supportive, encouraging, yet challenging approach to learning, employing a wide variety of teaching styles suited to the needs of individuals and small groups as well as whole classes
- Teachers will be expected to prepare, teach, mark work and maintain records of attendance, progress, behaviour and achievement in accordance with agreed school policies, using the information to raise standards of learning, with target grades set and reviewed regularly with students
- Teachers are encouraged to take the initiative in putting forward ideas and to assist in the development of any aspects of the school
- All teachers will be expected to work collaboratively with other staff as members of teams, departments and other cross-curricular groups. Their contributions of their own particular talents and skills to such groups will aid the production of new initiatives, policies, resources and schemes of work
- In collaboration with students, all staff are responsible for caring for the school environment, ensuring health and safety requirements are met and that a good learning environment is created
- All staff should work in partnership with parents, communicating with them and always seeking to achieve the best outcome for each student. This will include meetings outside of the normal school day
- All staff should establish high expectations of positive student behaviour and appearance

Safeguarding Responsibilities

- To comply with safeguarding policies, procedures and code of conduct
- To demonstrate a personal commitment to safeguarding and student/colleague wellbeing
- To ensure that any safeguarding concerns or incidents are reported appropriately in line with policy
- To engage in safeguarding training when required

Person Specification

Attributes	Essential	Desirable
Degree	√	
Further Degree		√
Commitment to further professional development	√	
Good communication skills	√	
Ability to inspire and motivate	√	
Good organisation	√	
An inspirational leader and strategist, passionate about teaching and learning	√	
Respectful towards all students, with an unshakable belief in their entitlement to a high quality education, whatever their circumstances and ability	√	
Committed to raising standards of achievement through innovative practice	√	
QTS	√	
Experience of strategic leadership		√
A proven track record of teaching and learning	√	
ICT literate	√	
Able to lead, motivate and develop people of all ages to work individually and in teams towards a common goal	√	
Strong organisational skills and ability to work well under pressure, delegate, plan and manage time effectively	√	
The ability to work well with external organisations	√	
Experience of leading in-service training for teachers		√
Experience of teaching Key Stages 3 and 4	√	
Experience of teaching Key Stage 5		√

Key Stakeholders:

Internal

- Head and Senior Leadership Team
- Head of English and the English Department
- All Teaching Staff
- Business/Administration Staff
- Facilities and Site Management Staff
- Pupils

External

- Cognita Schools staff
- Parents
- Visitors
- External Contractors

Remuneration

- Contributory pension scheme
- School fee discount
- Professional development
- Independent School Holidays

Signed:

Print Name:

Date: